

## Report of the Deputy Chief Executive

**GRANT AID REQUEST FROM NUTHALL PARISH COUNCIL**1. Purpose of report

To consider a request for grant assistance in accordance with the protocol for the consideration of grant aid to parish and town councils.

2. Grant aid application

A grant aid funding request has been received from Nuthall Parish Council towards the cost of traffic management for its Remembrance Sunday Parade.

Members will recall that this Council pledged to support parish council's with one-off grants towards Remembrance Day 2018 parade costs in commemoration of the 100<sup>th</sup> anniversary of the end of the First World War. A single year revenue development budget of £4,000 was established for this purpose (approved as part of the Budget Proposals and Associated Strategies report to this Committee on 15 February 2018) and Nuthall Parish Council claimed grant aid of £1,820 from this budget to meet with the full cost of traffic management for the 2018 event.

Nuthall Parish Council has now requested a grant of around £2,000 towards the cost of traffic management for the 2019 Remembrance Parade. Nuthall is unique in that it has to control traffic flows on the major island 'Nuthall Island' meaning that it has a far greater risk level than other parishes. With the Police unable to offer any level of service, Nuthall has little alternative but to employ specialised contractors for the event. Also, since installing the new War Memorial at the Basil Russell Playing Fields in Maple Drive, the numbers attending the Remembrance events continue to increase. This has created additional risks and responsibilities.

The agreed protocol for assessing grant aid to parish and town councils is provided for information in the appendix. Also provided for information is a list of grants awarded under this scheme.

3. Financial position

No budgetary provision exists for grants to parish councils. If Members were minded to approve the grants, then an allocation from revenue contingencies would be required for which £25,000 remains uncommitted in 2019/20 (subject to further reports being considered by other Committees during this cycle).

**Recommendation**

**The Committee is asked to CONSIDER the request and RESOLVE accordingly.**

Background papers

Nil

**APPENDIX****Protocol for consideration of grant aid to parish and town councils**

The protocol for the consideration of grant aid requests from parish and town councils was agreed by Cabinet on 8 June 2010. The key provisions are:

1. Grant aid will only be given in support of specific projects or services and not as a general grant towards the services provided by a parish/town council.
2. Revenue grant aid will only be considered towards services which act as a replacement for services which otherwise Broxtowe Borough Council would have to provide or which supplement services which the borough council provides so as to reduce the costs that Broxtowe would otherwise incur.
3. In applying for grant assistance the parish/town council will need to demonstrate how the service or project in question contributes to Broxtowe's aims and objectives as laid out in the Corporate Plan and the Sustainable Community Strategy.
4. In applying for grant aid assistance the parish/town council will need to provide evidence as to why they do not have the financial resources to provide the services or project in question and what the consequences would be for local residents and businesses if the service was withdrawn or the project not completed. This will include a requirement for the parish/ town council to detail what other funding sources they have secured (or otherwise) and to provide a statement as to any reserves held and their planned use.
5. Preference will be given to support for the provision of mandatory services as compared with discretionary services.
6. Where grant aid is to cover the cost of a specified service, the parish/town council will be responsible at its own cost for providing an audited statement within six months of the end of the financial year concerned to confirm the amount of expenditure incurred and income received against which grant aid may be payable. Any grant payable would then be adjusted retrospectively if necessary following receipt of such an audited statement.
7. Grant aid will only be in respect of additional costs directly incurred by the parish/town council and will not cover the cost of any general overheads which the parish/town council would otherwise incur anyway as a result of their operations.
8. Grant aid will be cash limited in each year and the responsibility for costs increasing beyond the cash limit will normally rest with the parish/town council. Where such cost increases are considered to be unavoidable and beyond the parish/town council's control, then Broxtowe may be approached to seek a further grant award.
9. Where the parish/town council wishes to vary the service provided for which grant aid has been awarded, this should only take place after full consultation and with the agreement of Broxtowe.

10. Preference will be given towards one off capital projects rather than as a regular annual contribution towards the ongoing costs of providing services.
11. The parish/town council shall be required to provide such information as Broxtowe may reasonably request as to the actual outputs and outcomes arising from any service or project where Broxtowe makes a contribution.
12. Any grant contribution that may be awarded by Broxtowe need not be at the rate of 100% of net expenditure incurred but may be at a lesser rate to reflect such as its own corporate priorities, budgetary constraints or the availability of similar services or projects elsewhere.
13. Revenue grant aid will normally only be awarded for one year at a time although an indicative amount for the following year may be given at Broxtowe's discretion. Capital grant aid will be towards the cost of a specific one-off project.
14. Requests for grant aid in respect of a particular financial year should normally be submitted by the end of October of the preceding year at the latest to assist with forward budget planning for both Broxtowe and the parish/town council. Broxtowe will endeavour to make a decision on such requests by the end of December in the year preceding that for which grant aid is requested.

#### **Grant Aid to Parish/Town Councils**

The table below lists the grants awarded under this scheme since 2010/11.

<b>Date</b>	<b>Council</b>	<b>Amount</b>	<b>Purpose</b>
07/09/10	Nuthall Parish Council	£4,650	Cemetery maintenance
08/03/11	Stapleford Town Council	£2,500	Allotment access (Capital)
29/11/11	Nuthall Parish Council	£3,900	Cemetery maintenance
29/11/11	Kimberley Town Council	£600	Play equipment insurance
19/02/13	Greasley Parish Council	£1,000	Community event
15/10/13	Kimberley Town Council	£7,000	War memorial renovation (Capital)
01/04/14	Nuthall Parish Council	£2,000	War memorial construction (Capital))
16/10/14	Nuthall Parish Council	£2,500	Cemetery maintenance
02/06/15	Cossall Parish Council	£350	Memorial plaque
19/04/16	Eastwood Town Council	£5,000	Building refurbishment works (Capital)
04/07/16	Greasley Parish Council	£4,000	Upgraded heating system (Capital)
19/09/16	Awsworth Parish Council	£5,000	Heating system replacement (Capital)
09/01/17	Brinsley Parish Council	£4,000	Play facility repairs/replace (Capital)
03/10/17	Nuthall Parish Council	£1,820	Remembrance parade
12/10/17	Greasley Parish Council	£1,000	Christmas lights event
12/10/17	Nuthall Parish Council	£3,395	Cemetery maintenance
26/04/18	Nuthall Parish Council	£12,000	Cemetery roadway surface (Capital)
26/04/18	Nuthall Parish Council	£2,000	Summer Youth Club
11/10/18	Greasley Parish Council	£647	WW1 commemoration sculpture